

Commerce & Trade Action Team
Meeting Notes
March 19, 2004

Attendance

John Stoker, Susan Gorski, Pauline Misjak, Andy Ziegler, Tonia Ritter, Tim Hoeffner, Sean Brosnan, Phil Kazmierski , Mary Lynn Becker and Tony Kratofil

Meeting Overview

(25 words or less)

John began the meeting by asking if the team thought we were on track. Team members all agreed that we were moving in the right direction and making good progress. Sub team tasks identified at the last meeting were handed out. Sub team 1 presented their tasks to the group. Discussion took place to determine if “task” was really a task, that which required a physical action.

Meeting Notes

1. Review and discussion on action items listed in previous meeting minutes. Consensus was obtained.
 2. Reviewed minutes of the previous meeting, no discussion, minutes accepted.
 3. The Issue 1 subcommittee presented their task list for each Action item.
 4. Group review and discussion on tasks.
 5. Refinement of tasks associated with each Action for Issue 1 began.
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Action Items

1. Still need to modify the action items handout for the changes in 3, and add a sheet for new action item no. 10.
2. Team members will review draft tasks identified prior to the next meeting and be prepared to discuss and clarify.
3. John Stoker will talk with Bob Johnson about MEDC representation.
4. Sub Team 1 to identify stakeholders for Task 1 and present at 4/2/04 meeting.
5. Sub Team 1 will work on Action item tasks and bring to 4/2/04 meeting.
6. Tim Hoeffner will make contact with Tourism & Trade to get a representative on the team. From Last Meeting:
7. Dave Wresinski will contact FHWA and extend an invitation to become a part of the team.

**Proposed
Agenda Topics
For Next
Meeting**

1. Continue discussion of each task identified for each Action item.
2. Draft agenda for the next meeting.

**Next Meeting
Dates**

1. Friday, April 2, 2004, 9:00-12:00, Aeronautics Commission Room
2. Friday, April 16, 2004, 9:00-12:00, Metro Region Office
3. Friday, April 30, 2004, 9:00-12:00, Aeronautics Commission Room
4. Friday, May14, 2004, 9:00-12:00, Metro Region Office
5. Friday, May 28, 2004, 9:00-12:00, Aeronautics Commission